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Edna Hunt fonds: 1928-1978 Canada Institute for Scientific and Technical Information

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Title: Edna Hunt Fonds.

Dates: 1928-1978.

Extent: 8 boxes of textual records

Biographical Sketch: Edna Frances Hunt (Sept. 11, 1911-1995). Edna lived most of her professional life in the Ottawa area, however she also lived in Kingston while obtaining a B.A. from Queens (1931) and studied for a diploma in library science in Toronto (1949) and a B.L.S. at the University of Toronto (1950). While working on her B.L.S, she worked as the branch librarian and Librarian in Charge of the Central Youth Library in the Toronto Public Library system from 1931-1941. She then moved to the department of Nation Defense for Air. Edna next became the Director of Literature Services and Acting National Secretary for the United Nations in Canada. From 1945-1947 she worked as a reference librarian at the Queen's University library. In 1949 she joined the National Research Council where she became Assistant Chief Librarian (under Jack E. Brown) of the National Science Library (now CISTI). She lectured at McGill Graduate School of Library Science on documentation 1956-59 and also was a visiting lecturer at Queen's and Toronto University. Edna belonged to numerous associations and actively participated in many on committees or as a board member. She was a founding and organizing member of the Association for Information Science, becoming the first executive secretary, member of the editorial board, representative for ACIS-CAIS of the periodical Information Science in Canada. For the Canadian Library Association, Edna Hunt served as councilor (1953-54), budget and financing committee member (1959-65), Committee on the exchange of Librarians secretary (1954-56). She was also a member of the committee on scholarships and bursaries (1955-57), and the national review board of scholarship (1960-71). She was chairman of the committee on liaisons with Asian and African libraries (1959), chairman of the subsequent international libraries committee until 1969, chairman of the library mechanization committee (1966-67), and secretary (1952-53) and chairman (1953-54) of the sub-committee to prepare a Canadian telecommunications code for transfer for the transfer of library information. For the Canadian Library Research Foundation she proposed formation and was a founding member (1956), Director (1957-62), vice-president (1963) when the name changed to Canadian Research and Development Council. For the Canadian National Commission for Unesco she was the member representing the Canadian Library Association from it start in 1958 until 1971. Edna served on the executive committee and was on the evaluation of the East-West Major Project. She was the Canadian representative in the International Federation of Library Association to the council meeting in Zagreb, Yugoslavia (1954), International Congress of Libraries and Documentation Centers in Brussels, and the International federation for documentation. Hunt served the Canadian and International Development Agency (CIDA) from 1961-71 on a volunteer liaison for the CIDA (formally External Aid Office) to recommend practical and academic training programs, and itineraries for visits in the field of library science and documentation for CIDA fellows abroad. Edna Hunt was awarded the French Government Scholarship, 1954, to survey scientific and technical information centers in France and to promote greater co-operation between Canada in France in these activities, the Centennial Medal 1967 and the International Co-operation Year Medal, 1965.

Custodial History: Records were transferred to the National Research Council Archives by Glafys Arnold from the New Edinborough residence they shared upon the death of Edna Smith. Title taken from the content of the fonds.

Scope and Content: Fonds is arranged into 14 series. They are: UNESCO papers; Canadian Library Association; Telecommunications and interlibrary loans; Canadian Association for Information Science; International council of science unions and abstracting boards; International information services in physics, electrotechnology, computers and control; International federation of library associations; International Association of Documentalists; International Federation for Documentation; International congress of libraries; National Science library; Library school M.A. courses and resources; Edna Hunt papers and speeches; and Other professional associations. Some restrictions apply. File list available.

UNESCO papers. -- . 1950-1971. -- 1 box (8 files)

Series consists of correspondence and reports related to the Canadian National Commission for UNESCO.

Title taken from the content of the series

UNESCO's east- west major project. -- 1963-1967.

File consists of reports referring to the Major project. This was project developed to bring individuals from Asian and African countries to obtain training in various fields.

Title taken from the content of the file

UNESCO. -- .[1960-].

File consists on general reports and ephemera relating to the projects associated with UNESCO.

Title taken from the content of the file

Bibliographical services. -- 1950. -- 1 item

File consists of a report prepared by Jean Lunn, Chairman of the Canadian Library Association reference section prepared for UNESCO.

Title take from content of file

Canadian national commission for UNESCO. -- 1958-59.

File consists of correspondence relating to the UNESCO projects such as the Major project, adult education, first national conference, and libraries in undeveloped countries. Correspondence included between Elizabeth Morton, Elizabeth Loosley, Bertha Bassam, Mr. Bussiere, J. Chavalier, Lewis, Perinham, and Eugene Bassiere, among others.

Title taken from content of file

Canadian national commission for UNESCO. -- 1960-61.

File contains correspondence and reports of the executive committee and annual meetings of the Canadian National Committee for UNESCO. Edna was nominated as a representative. Projects discussed include the education and cultural exchanges. Included is a copy of the bylaws and committee project reports. Edna hunt corresponds with Lewis Perrinham, Jane Banfield, J.F. Leddy, Elizabeth Morton, and Eugene Busiere.

Title taken from content of file

Canadian national commission for UNESCO. -- 1962- 64.

File consists of the advisory panel of cultural activities, proposal of library service to boys and girls and seminar, advisory panel of the budget, annual meetings and progress reports. Correspondence included from Shirley Cull, Henry Hicks, Lewis Prinbum, D.W. Bartlett and H.C Campbell.

Title taken from content of file

Survey of library participation with UNESCO. -- 1962.

File consists of a Canadian Library Association Survey on the library participation with regard to UNESCO and its program. File contains answered surveys from public libraries across Canada.

Title taken from the content of the file

Canadian national commission for UNESCO. -- 1965-71

File consists of the of reports and correspondence including travel expense claims, International Year of the book, annual meetings, executive committee minutes, East West Major Project, Conference on the education and development issues for policy makers and bibliographic documentation technology. Correspondence included from Bernard von Grave, H.C. Campbell, Newman Mallon, and Elizabeth Morton.

Title taken from the content of the file

Canadian Library Association. -- 1951-1971. -- 2 boxes

Series consists of correspondence, reports and ephemera related to Edna Hunt's active participation with the Canadian Library Association. Series includes conferences, constitutions, information services, association with Asian libraries, CASLIS, and Canadian Library Foundation

Title taken from content of the series

Some restrictions apply

Canadian Library Association constitution. -- 1952.

File consists of the constitutional by-laws of the Canadian Library Association.

Title taken from the content of the file

Canadian Library Association information services. -- 1970
File consists of an information services newsletter v. 2 no. 3.
Title taken from the content of the file

Canadian Library Association occasional papers. -- 1955-1956
File consists of papers on the public library salaries and welfare, reference books, and co-written by Edna Hunt the future of bibliography and documentation
Title taken from the content of the file

Canadian Library Association 3rd annual conference. -- 1948
File consists of ephemera relating to the 3rd conference of the Canadian Library association in Ottawa. The conference took place June 6- 10 1948.
Title taken from the content of the file

Report of the B.C.L.A. meeting in Vancouver. -- 1954.
File consists a summary of main points of the B.C.L.A. from which Flora Macleod observed.
Title taken from the content of the file
Restrictions apply

John Marshall tenure. -- 1954
File consists of biographical information and a report on the council and the inter-library association liaison committee on the case of John Marshall and Victoria public library board
Title taken from content of file
Restrictions apply

Canadian Library Association international committee. -- 1964-65.
File consists of activities of the international committee leading up to international year of co-operation
Title taken from content of the file

Canadian Library Association reference section. -- 1952-1968.
File consists of reports, correspondence and meeting notes of the reference section
Title taken from content of the file

Canadian Library Association finance committee. -- 1955-1965.
File consists of correspondence and reports of the finance committee
Title taken from the content of the file

Canadian Library Association eighth annual conference. -- 1953.
File consists of ephemera and supplementary reports of the eighth annual conference in Ottawa between August 22-29, 1953.
Title taken from content of the file

Canadian Library Association ninth conference. -- 1954.
File consists of information about the ninth conference in Halifax June 21-24.
Title taken from content of the file

Canadian Library Association tenth conference. -- 1955.
File consists of reports, discussion, organizational material from the tenth conference in Saskatoon June 20-25, 1975. Includes speech by Edna F. Hunt on the future of bibliography and documentation.
Title taken from the content of the file

10th conference Ioime congress. -- 1955.
File consists of who's who at the conference
Title taken from content of the file

Eleventh Annual conference Niagara Falls file. -- 1956.
File consists of conference program of the Canadian Library Association conference June 11-15, 1956 in
Niagara Falls.
Title taken from content of file

Canadian Library Association 15th conference, Montreal. -- 1960.
File consists of conference program from the Canadian Library Association conference June 17-24 in
Montreal.
Title taken from the content of the file

Canadian Library Association 18th conference, Winnipeg. -- 1963
File contains supplement to registered attendance
Title taken from the content of the file

Nova Scotia conference. -- 1964
File consists of conference program, notes, who's who at the conference, from the 19th annual conference
in Nova Scotia
Title taken from the content of the file

International cooperation year committee. -- 1965.
File consists of information and publications relating to the international year cooperation year.
Title taken from content of file

Canadian Library Association 24th conference St. John's. -- 1969.
File consists of the conference program of the St. John's conference June 7-13, 1969.
Title taken from the content of the file

Canadian Library Association 25th conference - Hamilton. -- 1970.
File consists of conference program of the 25th annual conference in Hamilton from June 20-25 1970.
Title taken from the content of the file

Canadian Library Association liaison with Asian libraries. -- 1961-64.
File consists of questionnaires of the committee on liaison with Asian libraries and correspondence that
attempted to develop a training program with UNESCO.
Title taken from the content of the file

Canadian Library Association international libraries committee. -- 1961-62.
File consists of information and correspondence primarily with external affairs (CIDA) on the development
of a library training program for international libraries
Title taken from the content of the file

External aid office. -- 1967- 1969.
File consists of applicants from other countries a training program in library work.
Title taken from original file
Restriction apply

Canadian Library Association world's fair Montreal. -- 1967.
File consists of material from a demonstration at the world's fair
Title taken from original file
Restrictions apply

Canadian Library Association minutes of joint council. -- 1953
File consists of meeting minutes
Title taken from original file
Restrictions apply

Canadian Library Association suggested standards for libraries in Canada. --
File consists of report on suggestions
Title taken from content of the file
Restrictions apply

Canadian Library Association. -- 1953 -1966
File consists of general reports and correspondence of the Canadian Library Association.
Title taken from content of the file

AGORA. -- 1968-1975.
File consists of the Canadian Library Association bulletin of the research and special libraries.
Title taken from the content of the file.

Special libraries association papers. -- 1964-1970.
File consists of information referencing the services on the association as well as papers on the future of
Slic, services of NRC and, organizational needs.
Title taken from content of file

Special libraries association. -- 1953-1978.
File consists of a briefs from the copyright committee, committee investigating the organizational needs of
special libraries, convention correspondence and associated activities, social development, recruitment strategies for
library graduates, education, as well as information about the association.
Title taken from content of the file.

CASLIS. -- 1964-1971.
File contains information of the Canadian Association of Special Libraries and Information Services.
Information includes working paper on the reorganization of the CLA by Elaine Harrington, Science Council of
reports and studies implications, sources of Canadian business and economics research, handbook, conferences and
workshops.
Title taken from the content of the file

Research libraries section. -- 1949-1955
File contains correspondence on committee elections, constitution, membership list, and executive reports.
Title taken from the content of the file

Canadian Library Association research section. -- 1956-1969
File contains information on meetings, practices, activities including correspondence relating to the
activities.
Title taken from the content of the file

Canadian Library Association research section discussion groups. -- 1953-1961.
File contains discussion group notice of topics and discussion group meetings
Title taken from the content of the file

Report on fundraising potential for the Canadian Library Research Foundation. -- 1963
File contains the report on fundraising potential
Title taken from the content of the file
Restrictions apply

Canadian Library Association council meeting. -- 1963.
File contains the minutes of meeting Oct. 25-27, 1963 in the Ottawa Public Library Board room.
Title taken from the content of the file
Restricted Material

Special Libraries Association Bulletin. -- 1975-78

File contains the Montreal chapter information bulletin
Title taken from the content of the file

Canadian Library Research Foundation incorporation papers and correspondence. -- 1956-1957.
File contains letter of patent, incorporation applications, correspondence with J.E. Corcoran , Elizabeth Morton, about the incorporation in which Edna Hunt was the secretary.
Title taken from the content of the file

Canadian Foundation Research Foundation memorandum of agreement. -- [1957]
File contains the file contains the memorandum of agreement
Title taken from content of the file

Foundation papers. -- [1957-?].
File contains hand written notes, meeting notices, and other related material
Title taken from the content of the file

Canadian Library Research Foundation. -- 1958-1960.
File consists of the early correspondence on the development, establishment of the foundation.
Title taken from the content of the file

Canadian Library Research Foundation. -- 1961-1968.
File consists of numerous pieces of correspondence related to the activities of the foundation.
Title taken from the content of the file

Canadian Library Research and Development Council. -- 1967-1968
File consists of information relating to activities of the Canadian Library Research and Development Council formal the Canadian Library and Research Foundation.
Title taken from the content of the file.

Telecommunications and interlibrary loans. -- 1965-1969
Series consists of research material and correspondence leading to the development of the TELEX code used for interlibrary loans
Title taken from the content of the series

Interlibrary loan forms. -- [1950]
File consists of information on the development of interlibrary loan forms
Title taken from the content of the file

TELEX Code and interlibrary loans. -- 1965-1969
Includes correspondence on the development of the ILL/ TELEX code. Includes meeting notes of the mechanization committee of the CLA
Title taken from content of the file

Telecommunication code for the transfer of library information. -- 1967-68
Includes several drafts, revisions and translations of the library code
Title taken from content of the file

United States libraries and interlibrary loans. -- [1968]
Includes information on loans in American medical schools
Title taken from the content of the file

Teletypewriter exchange for interlibrary communication. -- 1967
File includes this revision of the teletypewriter exchange for interlibrary communication
Title taken from the content of the file

Canadian library week telex display. -- 1966

File includes correspondence related to the preparations for the telex display during Canadian Library week.

Title taken from the content of the file

Canadian Association for Information Science. -- 1958-1982

Series includes the constitution and bylaws, newsletters, election results, membership lists and activities

Title taken from the content of the series

Canadian Association for Information Science and American association for information science ballots and results. -- [1969?]

File includes ballots and results in the development of an information society. Includes the list of voters, ballots and results

Title taken from the content of the file

Canadian Association for Information Science constitution and bylaws. -- 1969

File includes constitution, memorandum of agreement, bylaws of the Canadian association for information science

Title taken from the content of the file

Canadian Association for Information Science. -- 1969

File consists of the information relating to meetings and activities of the Canadian association for information science

Title taken from the content of the file

Canadian Association for Information Science. -- 1969- 1972

File consists of informational bulletins, notices of meetings, correspondence regarding the journal Informational Science in Canada and , an address by Dr. Guy Sulvester,.

Title taken from the content of the file

Canadian Association for Information science Ottawa chapter minutes. -- 1969-1971

File consists of the meeting minutes of Ottawa chapter. Edna Hunt was the secretary on the executive of the chapter

Title taken from the content of the file

Canadian Association for Information Science newsletters. -- 1973-1981

File consists of the association newsletters

Title taken from the contents of the file

Canadian Association for Information Science. -- 1980-1982

File consists of annual general meeting minutes, and financial statements.

Title taken from content of the file

Canadian Association for Information Science bylaws and constitution. -- 1969

File consists of the minutes of the chapter organizational meeting, by-laws and constitution

Title taken from content of the file

Canadian Association for Information Science program and study committee. -- 1969

File consists of the meetings of the program committee

Title taken from content of the file

Canadian Association for Information Science membership lists. -- [1969]

File consists of the potential members

Title taken from content of the file

Canadian Association for Information Science 9th annual confrence. -- 1981

File consists of the confrence programe

Title taken from the content of the file

International council of science unions and abstracting boards. -- 1969-1971. 2 files

Series consists of information relating to the activities of the ICSU

Title taken from the content of the series

International council of science unions and abstracting boards. -- 1969-1971

File consists of progress reports, meeting in Orleans, France (1971), minutes of meetings, membership, bylaws, a paper on the Scientific and Technical Information in Canada Organization and Activities written by Edna Hunt, and Evaluation of Status and Progress of the major abstracting and indexing Services

Title taken from the content of the file

International council of science unions and abstracting boards. -- [1971]

File consists of reports such as: Information Activities of IUPAC, UNISIST, IATUL, The Development, Cost and Impact of a Current Awareness Service in Industrial Organizations, Internal Processing of External Reference Services, Human Factors in the Design of an Interactive Library System, Session on Marketing Problems and issues, Report on the past and present experiences of Member Services and Member Unions in Cooperation between Primary and Secondary Publications, a World System for Abstracting and Indexing Services, and Information activities of IUPAP

Title taken from content of file

International information services in physics, electrotechnology, computers and control. -- [?]. 1 file

Title taken from content of the series

International information services in physics, electrotechnology, computers and control. -- [?]

File consists of informational package and paper on services

Title taken from the content of the file

International federation of library associations. --- 1954-1968.

Title taken from the content of the series

International federation of library associations. --- 1954-1968.

File consists of information relating to activities, statistic committee, and other correspondence

Title taken from content of the file

International federation of library association. -- 1967

File consists of papers and correspondence from the 1967 when Edna Hunt was nominated as the delegate for the CLA to the IFLA and attendance to the General Council sessions, study tours and preliminary program. Papers include the increasing number of students and their working conditions the problems of swedish research libraries, library service for a large geographical area: the United States, The Role of the Public Library Service to Hospitals and the Handicapped: the Canadian scene, Presidential address, UNESCO Programme for Documentation Libraries and Archives 1967-1968 and UNESCO Library Activities 1965-1966, Co-operation between school and public libraries in Great Britain

Title taken from the content of the file

International federation of library association and Queens university library manual. -- 1968

File consist on manual of library procedures

Title taken from the content of the file

International Association of Documentalists (Association Internationale des documentalists). -- 1962-1972.

File consists of files and correspondence relating to the activities of AID

Title taken from the content of the file

Majority of the information is in French

International Association of Documentalists (Association Internationale des documentalists). -- [1962-1972]

File consists of general membership papers, activities and reports of AID
Title taken from content of the file
Majority of the information is in french

International Association of Documentalists (Association Internationale des documentalists). -- 1962-1964.
File consists of correspondence, notices and reports
Title taken from content of the file
Majority of the information is in french

International Association of Documentalists (Association Internationale des documentalists). -- 1965-1972.
File consists of correspondence, notices and reports
Title taken from content of file
Majority of the information is in french

International Federation for Documentation. -- 1959-1968
Series consists of policy books
Title taken from the content of the series

International Federation for Documentation. -- 1959-1968.
File consists of 1968 yearbook and outline of a long-term policy
Title is taken from content of the file

International congress of libraries. -- 1955
Series consist of material relating to 1955 conference
Title taken from the content of the series

International congress of libraries. -- 1955
File consists of ephemera relating to the conference, correspondence, and material related to the resolutions and papers discussed
Title taken from the content of the file

National science library. -- 1953-1971
Series contains material from the pollution information project, information services in Canada, Algonquin college, defense science organization, CAN/SDI, bibliographic bank for Ontario, relation with the National Library, associate committee on scientific information. All material relates to projects that are important to Edna Hunt's professional work at the National Science Library as a librarian in science and technical information.
Title taken from the content of the series
Some restrictions apply

Pollution information project. -- 1968-1970
File consists of information used in the pollution information project and information about the project
Title taken from the content of the file

Information science in Canada. -- 1969-1970.
File consists of correspondence addressed to the advisory editorial board of information service in Canada.
Includes published journal.
Title taken from the content of the file

National science library and Algonquin college. -- 1971
File consists of correspondence in which Edna writes about the specific students working and contributing to the National Science Library and resigning from the program advisory committee
Title taken from the content of the file
Some restrictions apply

Correspondence with defense science organization. -- 1965-67

File consists of correspondence between the defense science organization Pakistan in which documentation information was shared

Title taken from content of the file

CAN/SDI Project

File consists of the National Science Library of Canada SDI Program written by Jack E. Brown and associated material

Title taken from content of the file

Bibliographic bank for province of Ontario

File consists of proposal for bibliographical bank for Ontario

Title taken from content of the file

Defense scientific information service. -- 1968

File consists of an information bulletin and a draft of project Socrates: system for organizing current reports to aid technology and science

Title taken from content of the file

Photocopy request forms. -- 1966

File contains correspondence on the photocopy forms and draft and final forms

Title taken from the content of the file

W.G. Schnieder and consultation committee. -- 1968-1969

File contains committee minutes of the N.R.C. consultation committee and an address by W.G. Schneider the President of National Research Council

Title taken from the content of the file

Science council of Canada.

File contains report number seven of the science council of Canada on a policy for scientific and technical information dissemination.

Title taken from content of the file

University correspondence. -- 1967

File contains letters fro University of Alberta and British Columbia

Title taken from the content of the file

Science information network. -- 1969

File contains article written about the science information network

Title take from content of the file

Science and technological information in Canada. -- 1969

File contains a study on science and technological information in Canada conducted by the science secretariat of the Privy Council

Title taken from the content of the file

Questionnaire. -- 1960

File contains correspondence that relates to the a questionnaire intending to get feedback before attendance to a confrence

Title taken from the content of the file

Associate committee on scientific information. -- 1957-69

File contains informational papers on activities and membership of the associate committee on scientific information

Title taken from the content of the file

Associate committee on scientific information. -- June 12-13 1955.

File contains the report of the associate committee
Title taken from content of file
Content removed and placed in NRC report collection

NRC and graduate schools
File contains a new release encouraging science and engineering students in graduate schools to pursue careers at NRC
Title taken from the content of the file

Research council act. -- 1966
File contains copy of the Research Council Act bill C-150
Title taken from the content of the file

Enrichment science and technology resource of university and public libraries and an aid to Canadian research and development.
File contains a copy of the report
Title taken from the content of the file

National research council library patterns of growth and recommendations. --
File contains a copy of the report
Title taken from the content of the file

"B" budget submission for tax structure committee
File contains a copy of the report written for the department of finance by the national science library
Title taken from the content of the file

Postgraduate scholarship in science librarianship and documentation. -- 1967-1968
Contains report from the associate committee of science information
Title taken from the content of the file

National science library
File contains general information and a photograph of the national science library
Title taken from the content of the file

OECD Paper
File contains paper on scientific and technical information systems and policies
Title taken from the content of the file

Cooperation between France and the national science library
File outlines the policy between France and the National Science Library
Title taken from the content of the file

Committee on national science library building
File contains memo on new building
Title taken from the content of the file

National science library facts and figures. -- 1965-66
File contains statistical figures on the National Science Library
Title taken from the content of the file

Program forecast national science library. -- 1970-71
File contains program and objectives for the National Science Library
Title taken from the content of the file

Library survey's
Shows statistical information obtained from survey

Title taken from content of the file

National research council act. -- 1966

Contains copy of legislation and a related memo

Title taken from content of the file

National science library staffing.

File contains guidelines, responsibilities and qualifications for various levels of librarianship

Title taken from content of the file

National science newsletters and new releases. -- 1968-1970

File contains the activities of importance that took place in the National science council newsletter

Title taken from content of the file

National science library organizations , resources and services. -- 1967

File contains a report from the ad hoc panel on the organization, resources and service of the NSL.

Title taken from the content of the library

National science library staff and responsibility. -- 1953

File contains the intricate change of responsibility of the National Science Library

Title taken from the content of the file

National library and national science library. -- 1966-1967

File contains the close relations between the technical library and the national library

Title taken from content of the file

Medlars. -- 1969

File includes the establishment of the Medical literature analysis and retrieval system in Canada and the role of the national research council

Title taken from the content of the file

Science and technical societies of Canada. -- 1968

File contains a letter written in both official language by Edna calling for informational papers of the science and technical societies in Canada

Title taken from content of the file

Department heads meeting. -- 1964

File contains handwritten notes from department heads meeting

Title taken from the content of the file

Briefs and royal commissions. -- 1960-1964

File contains board of directors meetings and commissions of bilinguals and biculturalism

Title taken from the content of the file

STI projects. -- 1971-1975.

File contains the National Science Library's STI projects in summary, with supporting data, and in detail

Title taken from the content of the file

Technical information service. -- 1961

File contains paper on the technical information service of the national research council

Title taken from the content of the file

NRC staffletter. -- 1968

File contains staffletter with reports submitted to the Senate Committee on Science Policy on the reorganization of the executive structure of NRC, policy and programmes for the promotion of bilingualism in NRC, budget problems for 1969-1970 and new appointments

Title taken from content of the file

National Research Council of Canada National Science Library Task Force on Innovation -- 1971
File contains contain minutes and memorandum associated with the the the task force
Title taken from the content of the file

Library school M.A. courses and resources. -- 1958-68

Series consists of material and correspondence referring to Edna Hunt's participation with the McGill library science course

Title taken from content of the series

McGill library school M.A courses. -- 1958-1968

File contains reading list, thesis external examinations correspondence, compensation payment, final examination, documentation seminar handouts, written notes and correspondence relating to work performed for McGill

Title taken from content of the file

Documentation standards

File contained articles and flow charts on the documentation standards

Title taken from content of the file

Documentation centers

File contains information on various kinds of documentation centers

Title taken from content of the file

Documentation Toronto seminar. -- 1957-1968

Correspondent with University of Toronto and handwritten notes

Title taken from content of the file

McGill masters of library of science. -- 1955

File contains the suggested requirements for a proposed Master of Library Science degree

Title taken from the content of the file

Government serials documentation

File contains outline and notes on government serials

Title taken from content of the file

Edna Hunt papers and speeches. -- 1950-1970

Series contains various papers and speeches written by Edna Hunt during her career as a technical librarian

Title taken from content of the series

Some restriction apply

Papers and speeches. -- 1950-1970

File contains papers and speeches which are concerned with continuing education and libraries, scientific information from students, National Science Library, international cooperation, education and training, problems in documentation, ICY guest editorial sources of technical information, and organization and information services of the National Resource Council.

Title taken from the content of the file

Restrictions Apply

Other professional associations. --

File contains work for the Arctic Institute, ALA, Nova Scotia Technical College, Canadian Depository, and non-numerical information

Title taken from the content of the series

ALA and CLA joint conference. -- 1960

File contains information on a joint conference and correspondence related to the organization of a the hospitality committee for international librarians

Title taken from content of the file

Adult education. -- 1950

File contains statistical information and handwritten notes

Title taken from content of the file

Nova Scotia technical college library report and recommendations. -- 1961

File contains the report written by Edna Hunt

Title taken from content of the file

Nova Scotia technical Library. -- 1961

File contains the correspondence in preparation for a recommendation report

Title taken from content of the file

Canadian book center. -- 1948-50

File contains staff list and report of operations

Title taken from the content of the file

National library speech. --

File contains a report on the future of the National Library and the next decade and handwritten rough draft.

Title take from content of the file

Arctic institute. -- 1969-1971

File includes information on the institute, meeting notes and a brief on scientific and technical information.

Title taken from the content of the file

Literacy information. -- 1955-69

File contains information on literacy and Edna Hunt's correspondence with the International Literacy center

Title taken from the content of the file

Non-numerical information symposium. -- 1968

Correspondence and notes relating to the symposium

Title taken from the content of the file

Canadian depository. -- 1965-1967

Information on the creation of a Canadian depository of unpublished material

Title taken from the content of the file

Miscellaneous files. -- 1931-1971.

Series includes general library material and notes

Title taken from the content of the series

Australian bibliography services. --

File contains article written by and about the Australian bibliographic services

Title taken from the content of the series

Canadian peace research institute

File contains information on the Canadian Peace Research institute as it refers to Norman Alcock, former scientist with NRC

Title taken from the content of the file

Ontario vocational center. -- 1967

File includes letter addressing the transfer of librarian program to the technical center at Algonquin College

Title taken from the content of the file

Northern electric company. -- 1965

File includes correspondence between Edna and John Williams about information retrieval and documentation

Title taken from content of the file

Survey of information center. -- 1968

File includes letter about explaining information center survey, survey blank and completed form

Title taken from the content of the file

Research reports

File includes an edited paper on research reports processing, cataloging and utilization

Title taken from the content of the file

McGill seminar on electronic systems for libraries. -- 1964

File includes list of resources

Title taken from the content of the file

Chemical abstract services

File consists of report by Edna on the bibliography of basic reference books in physics and chemistry for Canadian scientific and technical libraries, articles and a piece on ephemera

Title taken from the content of the file

Translations

File consists of an essay written on the scope of scientific literature in a variety of languages

Title taken from the content of the file

Biological abstracts

File consists article on biological abstracts

Title taken from the content of the file

Concept of centralized library operations using data processing techniques

File consists of text on centralized library operations using data processing techniques

Title taken from the content of the file

Library circulation notes. -- 1930-31

File contains notes library school notes on circulation

Title taken from the content of the file

Margaret Gill retirement. -- 1957

File contains invitation, guest list and organizational arrangements

Title taken from the content of the file

Correspondence and retirement letters. -- 1971

File contains congratulatory letters and retirement related correspondence when Edna Hunt retired as assistant librarian at the National Science Library

Title taken from the content of the file

Inter-library cooperation. -- 1967

File consists of letters with the Douglas library at Queen's university about interlibrary communication

Title taken from the content of the file

Meeting of librarians of large libraries
File consists of the meeting agenda
Title taken from the content of the file

Civil service rules and regulations
File consists of rule and classification for government of classification
Title taken from the content of the file

Collective bargaining
File consists of collective bargaining procedures
Title taken from the content of the file

Excerpts from Verner Clapps letter
File consists of letter from Verner Clapps letter to Elizabeth Morton about civil service positions
Title taken from the content of the file

Dictionaries on foreign language. -- 1954-1960
File consists on correspondence obtaining foreign language dictionaries
Title taken from the content of the file

French language program. -- 1971
File consists of the hiring of language students to practice french and french school notes
Title taken from the content of the file

Information service meetings. -- 1969
Literature on banking and libraries obtained at information service meetings
Title taken from the content of the file

Traveling expenses. -- 1955-1971
Itemized travel expense reports kept from NRC business and association travel
Title taken from the content of the file

Copyright and biographical information
File consists on information on photocopying and autobiographical information written for the Who's Who
about Edna
Title taken from the original file

Expenditures. -- 1967
File consists of letter to financial services justifying spending on the operation and MEDLARS program by
J. E. Brown
Title taken from the content of the file

Copyright. -- 1967
Information on copyright procedures and
legislation
Title taken from the content of the letter

Inspec. -- 1971
File contains correspondence with Inspec which follows up a trip to Orleans, France.
Title taken from content of the file

Library mechanization committee. -- 1967-1969
File contains correspondence between the mechanization committee most of the correspondence on the
telecommunication through telex
Title taken from the content of the file

American institute of physics. -- 1971

File consists of a letter of thanks from the institute for sending information
Title taken from the content of the file

Grants and scholarship. -- 1971

File consists of letter to Dorothy Harder about submission to the grants and scholarships officer
Title taken from the content of the file

A brief report on libraries visited in France. -- . -- 1955

File consists of literature on French libraries and a report written by Edna Hunt
Title taken from content of the file

Overseas book center. -- 1966

File consists of the overseas book committee which Edna Hunt was a sitting member
Title taken from the content of the file

Librarians. -- 1955

Information about potential careers in the library field
Title taken from the content of the file

Agreement between N.R.C and the professional institute of public service. -- 11970

File consists of the agreement
Title taken from the content of the file

Retirement and superanuation. -- 1955-

Papers refer directly to Edna Hunt's superanuation arrangements
Title taken from the content of the file

Book repairing order book. -- 1928

File contains Gaylord and brothers orders book. Book includes samples
Title taken from the content of the file

Lease agreement for Catherine Hunt property. -- 1956-57

File contains lease witnessed by Edna Hunt leasing land in Fitzroy township to Osburn McCrae
Title taken from the content of the of the file

Library classification

File contains librarian level papers and salary information
Title taken from the content of the file

Algonquin committee for the library technician program Algonquin college. -- 1969-1971

File contains infromation obtained in meetings and program information
Title taken from the content of the file

Miscellaneous

File contain correspondence yet to be put into context
Title taken from the content of the file